

- Write legibly or type.
- Send a note of appreciation when your elected official supports your issue.
- When you sign your name, make sure your officials can tell how you wish to be addressed if they should reply.

## How To Address Your Elected Official

### PRESIDENT

The Honorable \_\_\_\_\_  
President of the United States  
The White House  
Washington, D.C. 20500

Dear President \_\_\_\_\_

### GOVERNOR

The Honorable \_\_\_\_\_  
Governor of the State of Oklahoma  
State Capitol Building  
Oklahoma City, OK 73105

Dear Governor \_\_\_\_\_

### SENATOR (U.S.)

The Honorable \_\_\_\_\_  
United States Senate  
Washington, D.C. 20510

Dear Senator \_\_\_\_\_

### SENATOR (STATE)

The Honorable \_\_\_\_\_  
Oklahoma State Senate  
State Capitol Building  
Oklahoma City, OK 73105

Dear Senator \_\_\_\_\_

### CONGRESSMAN (U.S.)

The Honorable \_\_\_\_\_  
U.S. House of Representatives  
Washington, D.C. 20515

Dear Congressman \_\_\_\_\_

### REPRESENTATIVE (STATE)

The Honorable \_\_\_\_\_  
Oklahoma House of Representatives  
State Capitol Building  
Oklahoma City, OK 73105

Dear Representative \_\_\_\_\_

